

Metro Insurance Services

17421 Irvine Blvd Tustin, CA 92780 800-640-4430 phone 714-573-7202 fax metroinsurance.com

Cyber Liability / Technology Professional Liability

THIS IS AN APPLICATION FOR A CLAIMS MADE AND REPORTED POLICY. THIS APPLICATION IS NOT A BINDER.

This application for Cyber Liability Insurance is intended to be used for the preliminary evaluation of a submission. When completed in its entirety, this application will enable the Underwriter to decide whether or not to authorize the binding of insurance. Please type or print clearly and answer all questions. If space is insufficient to answer any question fully, attach a separate sheet. Complete all required supplemental forms/applications. "You" and "Your", as used in this application, means the Applicant unless noted otherwise below.

1. GENERAL INFORMATIO	N			
Name of Applicant:				
Street Address:				
City, State, Zip:		Phone:		
Website:		Fax:		
2. FORM OF BUSINESS				
a. Applicant is a(an):	☐ Individual ☐ Corpora	ition 🔲 Partnership 🔲 Other:	·	
b. Date established:				
c. Description of operation	ons:			
d. Total number of emplo	oyees:			
	ch subsidiary, affiliated company of		ant. Please describe (1) the nature of Applicant and (3) the percentage of	
3. REVENUES				
	Current Fiscal Year	Last Fiscal Year	Two Fiscal Years ago	
	ending /	ending /	ending /	
Tatal mass navanus	(current projected)	Φ.	Φ.	
Total gross revenues:	\$	\$	\$	
4. RECORDS	hart manage and all manage and har		tion the state of	
a. Do you collect, store, or electronic form?	nost, process, control, use or sna	are any private or sensitive informa	ation" in either paper ☐ Yes ☐ No	
If "Yes", please pro	vide the approximate number o	of unique records:		
Paper records:		Electronic records:		
person, including, bu payment card inform	ut not limited to, social security r	nation or data that can be used to numbers or other government iden s, financial account numbers, per ecords and email addresses.	ntification numbers,	
fingerprints, voiceprir characteristics that ca If "Yes", have you r	Do you collect, store, host, process, control, use or share any biometric information or data, such as fingerprints, voiceprints, facial, hand, iris or retinal scans, DNA, or any other biological, physical or behavioral characteristics that can be used to uniquely identify a person? ☐ Yes ☐ No If "Yes", have you reviewed your policies relating to the collection, storage and destruction of such information or data with a qualified attorney and confirmed compliance with applicable federal, state,			
local and foreign la		ommined compliance with applic	Yes No	
c. Do you process, store	e or handle credit card transaction	ns?	☐ Yes ☐ No	
If "Yes", are you PC	I-DSS Compliant?		☐ Yes ☐ No	
5. IT DEPARTMENT				
	This section must be completed by the individual responsible for the Applicant's network security. As used in this section only, "you" refers to the individual responsible for the Applicant's network security.			
•	or the Applicant's network security			
Name:				
Title:				
Phone:		Email address:		
IT Security Designation	on(s):			

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	-	The Applicant's potential contribution Outcomed Dispersed intermediation		
	b.	The Applicant's network security is: Outsourced Managed internally/in-house		
	C.	How many IT personnel are on your team?		
	d.	How many dedicated IT security personnel are on your team?		
App	olica sen	ning below, you confirm that you have reviewed all questions in Sections 6 through 8 of this application int's security controls, and, to the best of your knowledge, all answers are complete and accurate. At to receiving direct communications from the Insurer and/or its representatives regarding potentially identified in relation to the Applicant's organization.	dditionally, you	
Prin	ıt/Ty _l	pe Name:		
Sigr	natur	re:		
6.	EM.	AIL SECURITY CONTROLS		
	If th	ne answer to any question in this section is "No", please provide additional details in the "Additional Con	nments" section.	
	a.	Do you tag external emails to alert employees that the message originated from outside the organization?	☐ Yes ☐ No	
	b.	Do you pre-screen emails for potentially malicious attachments and links?	☐ Yes ☐ No	
	If "Yes", do you have the capability to automatically detonate and evaluate attachments in a			
	sandbox to determine if they are malicious prior to delivery to the end-user?		☐ Yes ☐ No	
	C.	Have you implemented any of the following to protect against phishing messages? (Please check all that apply	/):	
		☐ Sender Policy Framework (SPF)		
		☐ DomainKeys Identified Mail (DKIM)		
		Domain-based Message Authentication, Reporting & Conformance (DMARC)		
		☐ None of the above		
	d.	Can your users access email through a web application or a non-corporate device?	☐ Yes ☐ No	
		If "Yes", do you enforce Multi-Factor Authentication (MFA)?	Yes No	
	e.	Do you use Office 365 in your organization?	☐ Yes ☐ No	
A D D	ITIO	If "Yes", do you use the Office 365 Advanced Threat Protection add-on? ONAL COMMENTS (Use this space to explain any "No" answers in the above section and/or to list other relevant	Yes No	
7.		ERNAL SECURITY CONTROLS		
7.		ERNAL SECURITY CONTROLS the answer to any question in this section is "No", please provide additional details in the "Additional Con	nments" section.	
7.		he answer to any question in this section is "No", please provide additional details in the "Additional Con Do you use a cloud provider to store data or host applications?	nments" section. ☐ Yes ☐ No	
7.	If th	ne answer to any question in this section is "No", please provide additional details in the "Additional Con		
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f.	Do you use an endpoint detection and response (EDR) tool that includes centralized monitoring and logging of all endpoint activity across your enterprise?	☐ Yes ☐ No
	If "Yes", please select your EDR provider:	
	If "Other", please provide the name of your EDR provider:	
g.	Do you use MFA to protect access to privileged user accounts?	☐ Yes ☐ No
h.	Do you manage privileged accounts using privileged account management software (e.g., CyberArk, BeyondTrust, etc.)?	☐ Yes ☐ No
	If "Yes", please provide the name of your provider:	
i.	Do you actively monitor all administrator access for unusual behavior patterns?	☐ Yes ☐ No
	If "Yes", please provide the name of your monitoring tool:	
j.	Do you roll out a hardened baseline configuration across servers, laptops, desktops and managed mobile devices?	☐ Yes ☐ No
k.	Do you record and track all software and hardware assets deployed across your organization?	☐ Yes ☐ No
	If "Yes", please provide the name of the tool used for this purpose (if any):	
I.	Do non-IT users have local administration rights on their laptop / desktop?	☐ Yes ☐ No
m.	. How frequently do you install critical and high severity patches across your enterprise?	
	☐ 1-3 days ☐ 4-7 days ☐ 8-30 days ☐ One month or longer	
n.	Do you have any end of life or end of support software?	☐ Yes ☐ No
	If "Yes", is it segregated from the rest of your network?	☐ Yes ☐ No
0.	Do you use a protective DNS service (e.g. ZScaler, Quad9, OpenDNS or the public sector PDNS) to block access to known malicious websites?	☐ Yes ☐ No
	If "Yes", please provide the name of your DNS provider:	
p.	Do you use endpoint application isolation and containment technology on all endpoints?	☐ Yes ☐ No
	If "Yes", please select your provider:	
	If "Other", please provide the name of your provider:	
q.	Can users run Microsoft Office Macro enabled documents on their system by default?	☐ Yes ☐ No
r.	Do you implement PowerShell best practices as outlined in the Environment Recommendations by	
S.	Microsoft? Do you utilize a Security Information and Event Management (SIEM) system?	☐ Yes ☐ No
t.	Do you utilize a Security information and Event Management (SIEM) system: Do you utilize a Security Operations Center (SOC)?	☐ Yes ☐ No
	If "Yes", is it monitored 24 hours a day, 7 days a week?	☐ Yes ☐ No
u.	B 1 177	Yes No
	If "Yes", please select your provider:	
	If "Other", please provide the name of your provider:	
	ONAL COMMENTS (Use this space to explain any "No" answers in the above section and/or to list other relevances you are utilizing that are not listed here.)	nt IT security
measur	es you are unitzing that are not listed here.)	
	ACKUP AND RECOVERY POLICIES	
	the answer to the question in this section is "No", please provide additional details in the "Additional Cor	
	o you use a data backup solution?	☐ Yes ☐ No
l If	"Yes":	
a.	How frequently does it run? ☐ Daily ☐ Weekly ☐ Monthly	
b.	Estimated amount of time it will take to restore essential functions in the event of a widespread malware or ransomware attack within your network?	
	□ 0-24 hours □ 1-3 days □ 4-6 days □ 1 week or longer	

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			Dedicated Firewall(s) are used to protect our network	
_	<u>:-</u>		Backups are encrypted.	
,	Please check all that apply:		Backups are kept separate from your network (offline/air-gapped), or in a cloud service designed for this purpose.	
3	<u> </u>		Backups are secured with different access credentials from other administrator credentials.	
-	a a	\Box	You utilize MFA to restrict access to your backups.	
•	S		You use a cloud-syncing service (e.g. Dropbox, OneDrive, SharePoint, Google Drive) for backups.	
-	ຣີ			
	3Se	☐ Your cloud-syncing service is protected by MFA.		
i	<u> </u>		You have tested the successful restoration and recovery of key server configurations and data from backups in the last 6 months.	
☐ You are able to test the integrity of backups prior to restoration to ensure that they are free of malware.				
			. COMMENTS (Use this space to explain any "No" answers in the above section and/or to list other relevant	nt IT security
IIIea	isure	s you	u are utilizing that are not listed here.)	
9.	PHI	ISHII	NG CONTROLS	
	a.		any of the following employees at your company complete social engineering training:	
			Employees with financial or accounting responsibilities?	☐ Yes ☐ No
		(2)	Employees without financial or accounting responsibilities?	☐ Yes ☐ No
		lf "	Yes" to question 9.a.(1) or 9.a.(2) above, does your social engineering training include phishing	
			ulation?	☐ Yes ☐ No
	b.	Doe	es your organization send and/or receive wire transfers?	☐ Yes ☐ No
		If "	Yes", does your wire transfer authorization process include the following:	
		(1)	A wire request documentation form?	☐ Yes ☐ No
		(2)	A protocol for obtaining proper written authorization for wire transfers?	☐ Yes ☐ No
		(3)	A separation of authority protocol?	☐ Yes ☐ No
		(4)	A protocol for confirming all payment or funds transfer instructions/requests from a new vendor,	
			client or customer via direct call to that vendor, client or customer using only the telephone number provided by the vendor, client or customer <u>before</u> the payment or funds transfer	
			instruction/request was received?	☐ Yes ☐ No
		(5)	A protocol for confirming any vendor, client or customer account information change requests	
			(including requests to change bank account numbers, contact information or mailing addresses)	
			via direct call to that vendor, client or customer using only the telephone number provided by the vendor, client or customer <u>before</u> the change request was received?	☐ Yes ☐ No
40	1.0	00.1		
10.			IISTORY Iswer to any question in 10.a. through 10.c. below is "Yes", please complete a Claim Supplemental i	Form for each
		im, a	llegation or incident.	
	a.		ne past 3 years, has the Applicant or any other person or organization proposed for this insurance:	
		(1)	Received any complaints or written demands or been a subject in litigation involving matters of privacy	
			injury, breach of private information, network security, defamation, content infringement, identity theft, denial of service attacks, computer virus infections, theft of information, damage to third party networks	
			or the ability of third parties to rely on the Applicant's network?	☐ Yes ☐ No
		(2)	Been the subject of any government action, investigation or other proceedings regarding any alleged	
			violation of privacy law or regulation?	☐ Yes ☐ No
			Notified customers, clients or any third party of any security breach or privacy breach?	☐ Yes ☐ No
			Received any cyber extortion demand or threat?	☐ Yes ☐ No
			Sustained any unscheduled network outage or interruption for any reason?	☐ Yes ☐ No
			Sustained any property damage or business interruption losses as a result of a cyber-attack?	☐ Yes ☐ No
		(7)	Sustained any losses due to wire transfer fraud, telecommunications fraud or phishing fraud?	☐ Yes ☐ No
	b.		you or any other person or organization proposed for this insurance have knowledge of any security	
			ach, privacy breach, privacy-related event or incident or allegations of breach of privacy that may give rise claim?	☐ Yes ☐ No

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sustained an unscheduled network outage or interruptio		☐ Yes ☐ No	
If "Yes", did the Applicant experience an interrup interruption?	tion in business as a result of such outage or	☐ Yes ☐ No	
NOTICE TO APPLICANT			
The insurance for which you are applying will not respond to knowledge prior to the effective date of the policy nor will cove have been identified in questions 10.a. through 10.c of this applying the policy of t	erage apply to any claim or circumstance identified		
NOTICE TO NEW YORK APPLICANTS: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE CONTAINING ANY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME.			
The Applicant hereby acknowledges that he/she/it is aware that the limit of liability shall be reduced, and may be completely exhausted, by claim expenses and, in such event, the Insurer shall not be liable for claim expenses or any judgment or settlement that exceed the limit of liability.			
I HEREBY DECLARE that, after inquiry, the above statements and particulars are true and I have not suppressed or misstated any material fact, and that I agree that this application shall be the basis of the contract with the Underwriters.			
CERTIFICATION AND SIGNATURE			
The Applicant has read the foregoing and understands that comp provide coverage. It is agreed, however, that this application is co and that all particulars which may have a bearing upon accepta revealed.	mplete and correct to the best of the Applicant's know	ledge and belief,	
It is understood that this application shall form the basis of the contract should the Underwriter approve coverage, and should the Applicant be satisfied with the Underwriter's quotation. It is further agreed that, if in the time between submission of this application and the requested date for coverage to be effective, the Applicant becomes aware of any information which would change the answers furnished in response to any question of this application, such information shall be revealed immediately in writing to the Underwriter.			
This application shall be deemed attached to and form a part of the Policy should coverage be bound.			
Must be signed by an officer of the company.			
Print or Type Applicant's Name	Title of Applicant		

Date Signed by Applicant

In the past 3 years, has any service provider with access to the Applicant's network or computer system(s)



Signature of Applicant

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